

Privacy and Cookie Policy of Victam International B.V.

This Privacy and Cookie Policy was last updated on June 23, 2017.

We ('Victam' or 'we' or 'our') deeply respect and value your privacy. This Privacy and Cookie Policy describes the information we collect about you through your use of our websites and related services and how we use that information.

Scope and acceptance of this Privacy Policy

By using our websites and related services, we inform you that we can collect, use, disclose and store your personal data, as described in this Privacy Policy.

This Privacy and Cookie Policy is applicable to all parts of the websites managed by Victam, including our websites www.victam.com and www.fvgselect.com.

Privacy

How do we collect your personal data?

We collect your personal data in the following circumstances:

1. When you provide personal data to us directly, for example by filling out our contact forms;
2. When you visit our website;
3. When you use our social media channels.

We collect the following personal data:

- **Data we automatically collect:**
When you visit and/or use our websites, we automatically collect the personal data provided by your computer, mobile device or other device that gives you access to our websites. This data may be collected using cookies. For more information regarding the use of cookies we refer you to the [Cookies](#)-section. The collected information consists of the following:
 - browser information;
 - operating system;
 - geographical information;
 - duration of your visit;
 - web pages you visit;
 - hyperlinks you select;
 - navigation paths you follow;
 - referral sources;
 - information about your connection, such as your IP-address.
- **Personal data you explicitly provide (such as filling out our contact forms):**
 - title;
 - name;
 - gender;
 - address;
 - postal code;
 - place of residence;
 - country;
 - (mobile) phone number;
 - email address;
 - company name;
 - company department;
 - job function and description;
 - interests;
 - VAT number;

- website address;
- other event related information.

How do we use your personal data:

We process your personal data based on the following legal grounds:

- A. for the performance of a contract (for example by subscribing to our newsletter);
- B. for the purpose of our legitimate interests. These legitimate interests include:
 - 1. marketing purposes;
 - 2. helpdesk support.
- C. for compliance with legal obligations;

We process your personal data for the following purposes, based on the noted legal grounds:

<u>Legal ground(s):</u>	<u>Purpose:</u>
	For cont(r)act purposes:
A or B ¹	To provide you with relevant content.
B ¹	To approach you to promote our services and products.
A	To provide you with a matchmaking service.
A	To provide you with services at the exposition (such as gas, water and electricity).
A or B ²	To provide you with helpdesk support.
A, B ¹ or C	To contact you via email, message or phone.
	For operating and optimisation website purposes:
B ¹	to understand how people are using our websites and related services and to improve our website.
B ¹	to personalise your experience, the content and advertisements on our website.
	For compliance with legal requirements:
C	To facilitate legal proceedings.
C	to comply with legal requirements based on law and regulations.

Sharing of personal data:

We may share your personal data with third parties in accordance with this Privacy Policy and relevant law and regulations. We solely disclose your data in the following circumstances:

We may use third-party processors to process your personal data. These third parties processors act as processors of Victam. Your personal data may be transferred to secure servers outside the Netherlands. Victam has signed processing agreements with these processors in accordance with European and Dutch privacy regulations. Please find below an overview of our processors:

Processor:	Service description:	Processing location:	Privacy Policy:
N200	Facilitates online registration	the Netherlands	Click here
Jublia	Facilitates matchmaking service	Singapore	Click here
PickyourPeers	Facilitates knowledgebase platform	the Netherlands	Click here
MyWorldofExpo	Facilitates interactive plan	United Kingdom	Click here
NLHosting	Facilitates hosting platform	the Netherlands	Not available
Hostnet	Facilitates hosting platform	the Netherlands	Click here

PerfectView	Facilitates our CRM software	the Netherlands	Click here
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We may disclose your personal data to third parties, such as exposition service providers to provide you with basic services (such as gas, water and electricity) or if it is legitimately required to do so by law or legal process (for example for holders of intellectual property, supervisory authorities, Tax and Customs administration, the police and other legal entities).

We will not disclose your personal information to law enforcement, other government officials, or other third parties without a subpoena, court order or substantially similar legal procedure, except when we believe in good faith that the disclosure of information is necessary and legitimate to protect the safety or rights of a third party or to protect our rights.

Retention of personal data:

We will retain your personal data for the period necessary to fulfill the purposes of processing your personal data. Personal data linked to an account may be retained until the personal data appears to be no longer actual or accurate, unless a longer retention period is required for our services, a dispute or as permitted by law.

Security of your personal data:

We take reasonable organizational and technical measures to help secure your personal data, ensure availability and to help prevent unauthorized access, illegal processing or distribution, as well as accidental loss, modification or destruction.

Links to other websites:

Our website contains hyperlinks to websites maintained by third-parties that may apply other terms & conditions for the processing of personal data. We are not responsible for the content or processing of personal data via these websites or the operation of such websites and you should review the terms and privacy policy applicable to such websites before providing any personal data through such websites. This Privacy Policy does not extend to these websites.

Rights of data subjects:

You have the right to obtain from us confirmation as to whether or not personal data concerning you is being processed. You may submit this request by the following email address: info@victam.com, or by mail: Victam International B.V. P.O. Box 197 3860 AD Nijkerk The Netherlands.

If you subsequently believe that we have inaccurate, incomplete, out-of-date personal data about you, or if you suspect that we incorrectly processed your personal data, you may ask us at any time to correct that information. Through the abovementioned contact details or the displayed opt-out-possibilities you may object to the use of your personal data for marketing purposes. You may request us to restrict the processing of your personal data. You may also request us to transfer your personal data to another controller. Objections and access requests, correction, deletion or transfer will be executed, in accordance with the law, subject to legally available exceptions, within four weeks.

Complaints:

If you have a complaint or other question, you may contact us through the following email address: info@victam.com. Please make sure you include as much information as you can.

We will review complaints and questions within four weeks. We make every effort to resolve disputes. If you are not satisfied with the outcome, you may contact the Dutch Data Protection Authority ('DPA') (Autoriteit Persoonsgegevens) and file a complaint.

Cookies

This [Cookies](#)-section is complementary to the [Privacy](#)-section.

We use cookies on our website. Cookies are small pieces of information that are stored by your browser or smart device.

We use functional cookies to ensure our website runs properly and to improve the website's usability. We also use cookies on our website to enhance your experience on our website.

We use analytical cookies to see when and how you are using our website, through what domain you visit our website and to improve the efficiency and quality of our website. Victam uses the services of Google Analytics. The information gathered by Google Analytics is transferred to, and used by Google on servers located in the United States of America. Google anonymises the gathered IP addresses and uses a SSL encryption to securely transfer the gathered information. Victam has signed a processing agreement with Google in accordance with the European and Dutch privacy regulations. For more information we refer you to the [Privacy Policy of Google](#).

The social media buttons on this websites contain links to specific social media pages. If you click on a social media button, your personal data will be processed by the specific social media service.

Please find below an overview of the cookies placed by Victam and third parties:

Party:	Cookie:	Purpose:	Retention period:
Google	PREF, NID, SNID, SID, HSID, APISID, CONSENT, SAPISID, SSID, DV	These cookies are placed by Google to provide you with their services, such as Google Maps.	Maximum of 2 years.
Google Analytics	__utm**, _gat_*, _gid, _ga	These cookies are placed in order to improve our website. It gives us insight in the surfing behaviour of visitors.	Maximum of 2 years.
ASP.NET	.ASPXANONYMOUS	This cookie stores a session ID for users who have not registered and logged in to the website to view standard website content.	Maximum of 3 months.
DotNetnuke framework	Dnn_IsMobile	This cookie checks if you are coming from a mobile website to redirect you to the correct website version if needed.	A Session will end when the browser or window is closed and/or after 20 minutes of inactivity.
	language	Stores user location to deliver country specific content.	

Most browsers allow users to reject all cookies. Hereafter you will find an overview of browsers and the corresponding manual to reject cookies. The rejection of cookies may result in a non-functioning website:

[Apple Safari](#);
[Google Chrome](#);
[Microsoft Internet Explorer](#);
[Mozilla Firefox](#).